



# *City of San Jacinto*

---

City Manager Update – January 2020

March 3, 2020

# City Clerks Office Overview

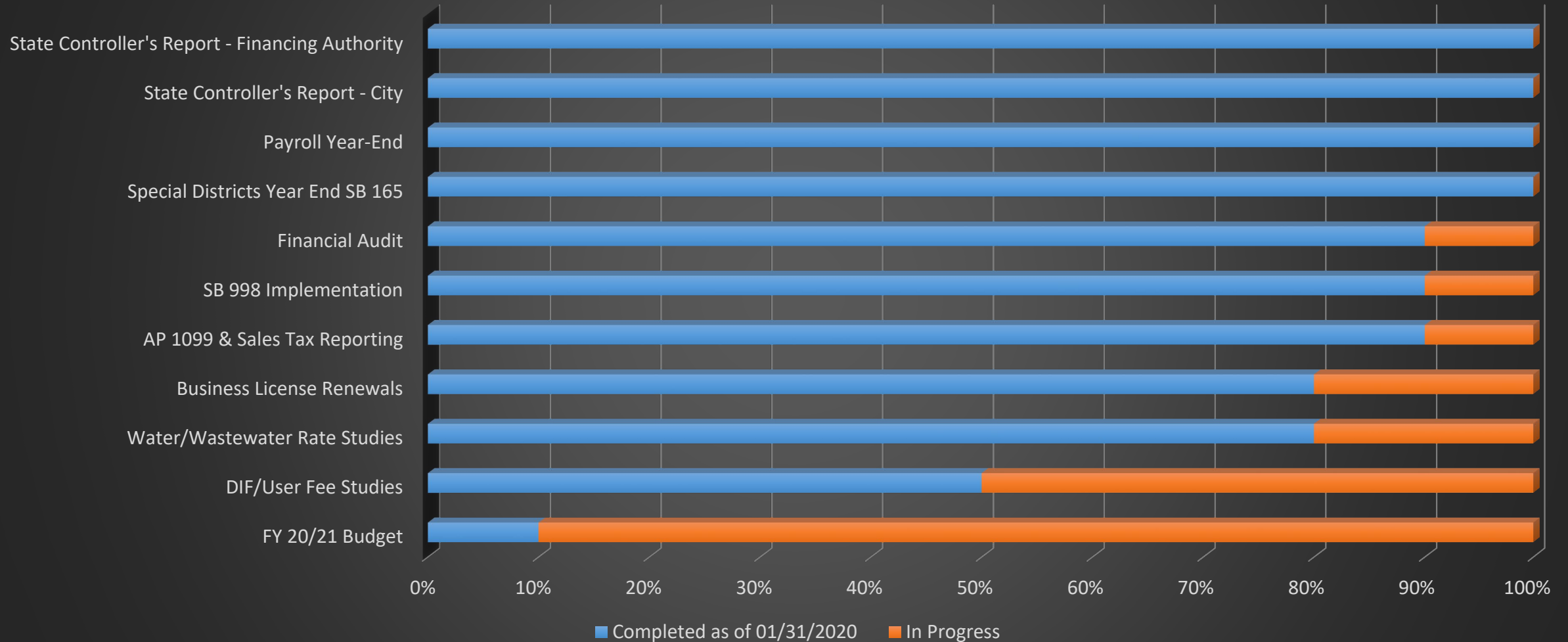
Public Records Requests 2020 – YTD through February 29, 2020

DEPARTMENT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	DEPARTMENT TOTAL
BUILDING	11	7											18
CITY CLERK	2												2
CITY COUNCIL													
CODE ENFORCEMENT													
COMMUNITY DEVELOPMENT		1											1
ENGINEERING		1											1
FINANCE	2	3											5
HR		1											1
INFORMATION TECHNOLOGY													
LEGAL		1											1
PUBLIC WORKS		2											2
<b>TOTALS</b>	15	16											31



# Finance Department – Special Districts

## Key Compliance, Reporting and Projects



# Finance Department – Water Billing

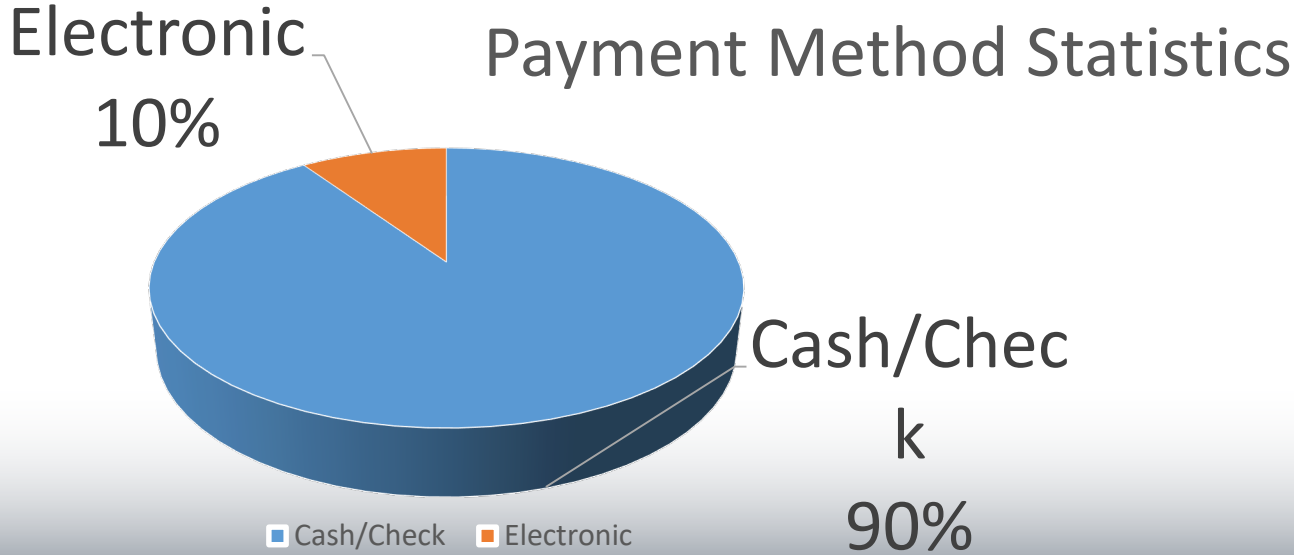
Invoices Mailed	4,143
Payments Received	\$ 490,434.93
Work Orders Processed	226
New Services	42
Closed Accounts	32

Senate Bill 998  
Delinquent Disconnection Policy  
in effect  
**FEBRUARY 1, 2020**



# Finance Department – Business License

Total Active Business Licenses	2,577
New In-Town Licenses	16
New Out-of-Town Licenses	13
2020 Renewals Processed	772



# Community Development Department Overview

	November 2019	December 2019	January 2020	YTD	2019 Totals
Phone Calls	952	855	<b>1086</b>	1086	11,167
Counter Visits	393	376	<b>735</b>	735	6,826
Total Customer Contacts	1,345	1,231	<b>1,821</b>	1,821	17,993

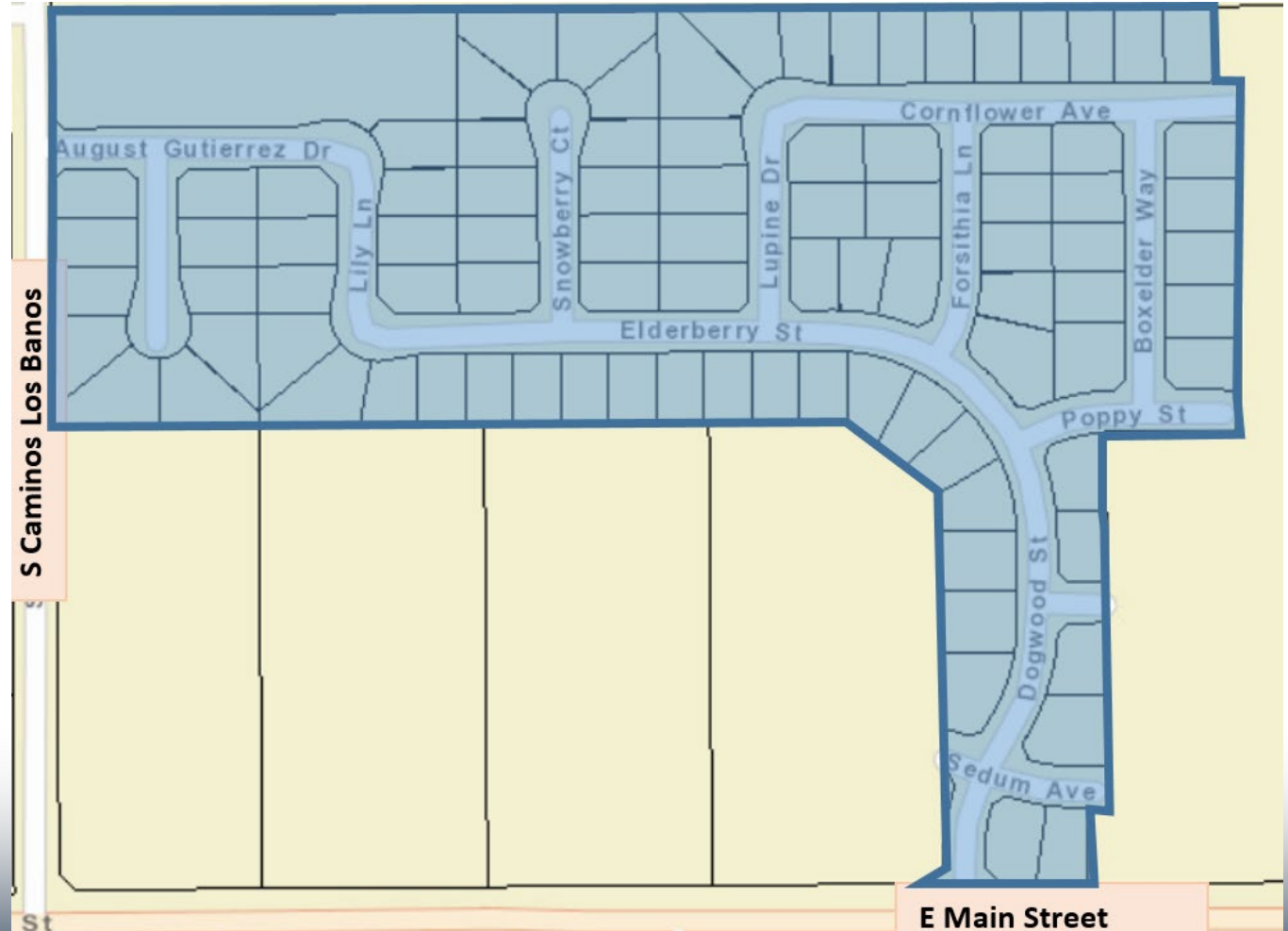


# Planning Division

	January 2020	2020 Totals	2019 Totals
Entitlements Submitted	4	4	54
Projects Approved	9	9	47
Over the Counter (Temporary Use Permit, Special Event Permit, Home Occupation Permit)	9	9	96

# Planning Division

- DR Horton
  - Pheasant Run Tract
  - TT 32053-1
  - 67 Vacant Lots





# Building & Safety Division

	December 2019	January 2020	2020 Totals	2019 Totals
Building Inspections	286	<b>346</b>	346	3,642
Permits Issued	39	<b>71</b>	71	860
Permits Applied For	51	<b>102</b>	102	1,094
Private Investment	\$1.26M	<b>\$1.59M</b>	\$1.59M	\$33.916M

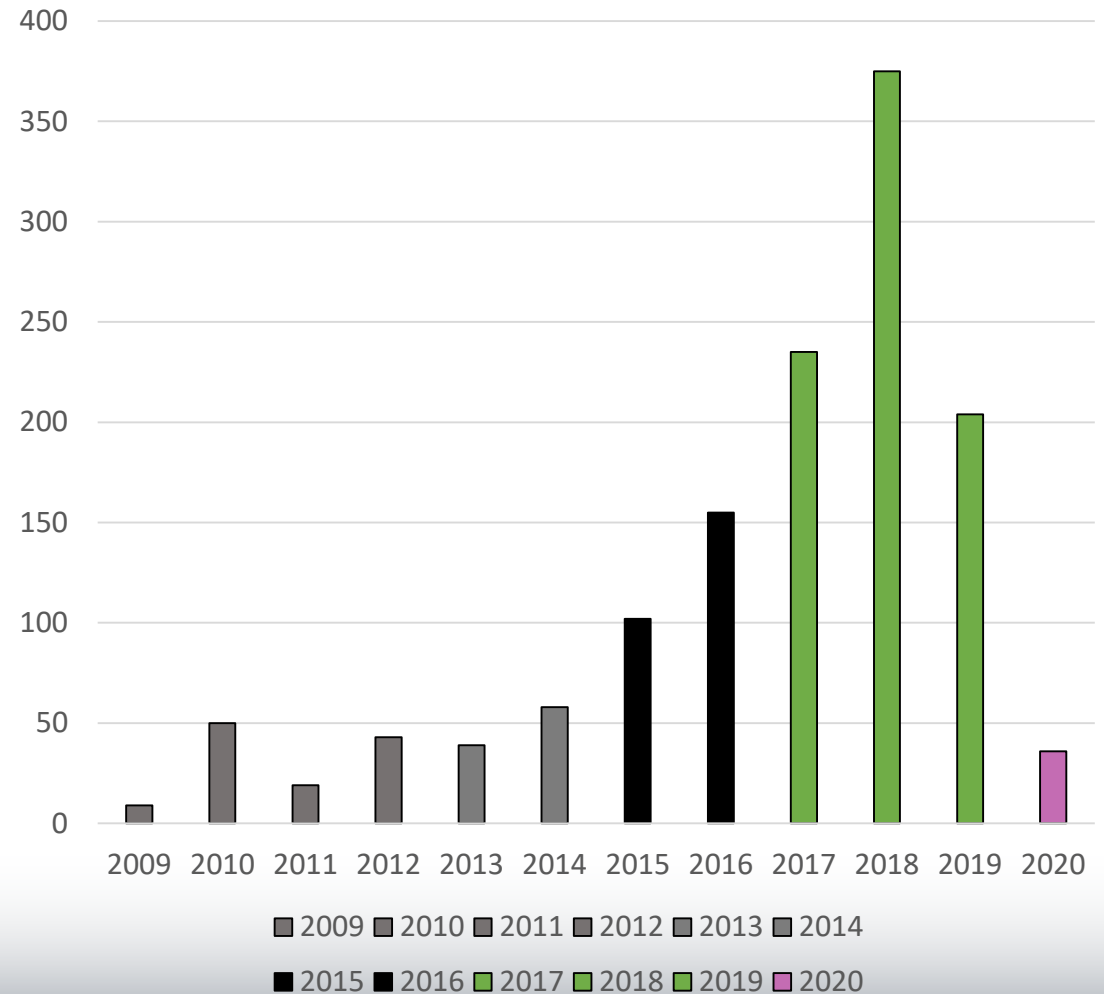
# Building & Safety Division

New Single-Family Residences	
2020	36
2019	204
2018	375
2017	235
2016	155
2015	102
2014	58
2013	39
2012	43
2011	19
2010	50

814  
=  
3 Yrs

466  
=  
7 Yrs

New Single-Family Residences



\*As of February 25, 2020

# Richmond American Homes Seasons at Potter Ranch Phase 1 – Framing & Lath Inspections



# DR Horton – Palisades Electrical Release Inspections



# Dollar Tree – Framing Inspection



# DR Horton – Palisades Ground Plumbing – New Phase



# Code Enforcement Division

	Nov 2019	Dec 2019	Jan 2020	2020 Totals	2019 Totals	2019 Avg	2018 Totals	2018 Avg
Notice of Violations Issued	421	481	<b>637</b>	637	<b>7,069</b>	<b>589</b>	<b>7,081</b>	<b>590</b>
Citations Issued	86	62	<b>75</b>	75	<b>1,068</b>	<b>89</b>	<b>994</b>	<b>82</b>
Proactive Activities	601	612	<b>701</b>	701	<b>8,451</b>	<b>704</b>	<b>8,613</b>	<b>717</b>
New Inspections	117	132	<b>173</b>	173	<b>1,624</b>	<b>135</b>	<b>1,618</b>	<b>134</b>
Re-check Inspections	472	400	<b>447</b>	447	<b>6,981</b>	<b>581</b>	<b>7,078</b>	<b>589</b>
Cases Closed	345	247	<b>264</b>	264	<b>4,564</b>	<b>380</b>	<b>4,452</b>	<b>371</b>
Total Cases	2,042	1,934	<b>2,297</b>	2,297	<b>29,757</b>	<b>2,478</b>	<b>29,836</b>	<b>2,483</b>



# Trailer Storage





# Graffiti Abatement (Code)



# Property Maintenance



# Tree Maintenance



# Inoperative Vehicle Storage



# DWPPW – Streets Division



Crew received asphalt hot patch demonstration by CRAFCO



Crew responded to sinkhole at 2774 Burgundy Lace Lane

# DWPPW – Streets Division



Furniture removed on West side of Jordan btw 6<sup>th</sup> & 7<sup>th</sup>



Shopping carts removed along Shaver Street



Removed mattresses/debris from ROW locations throughout the City



Commonwealth @ SJ Ave. Staff verified proper install of streetlight knock-down replacements

# DWPPW – Storm Water Division

## Jetting & Debris Report – February 2020

Linear Feet  
hydro-jetted

2,250 LF

Cubic Yards  
of Debris  
removed from  
storm pipelines

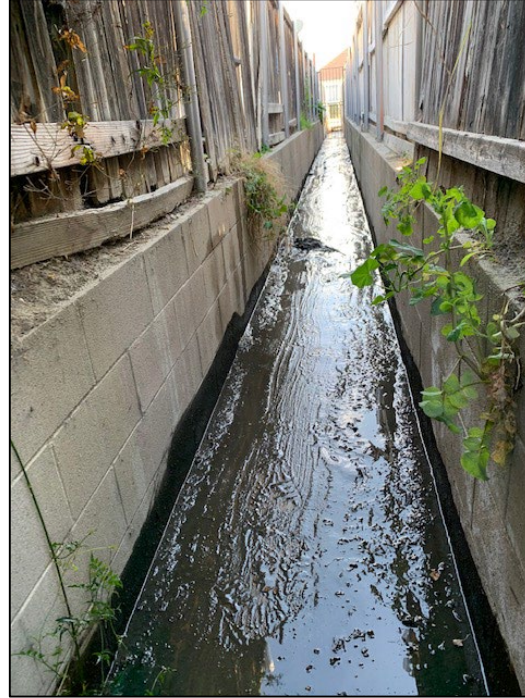
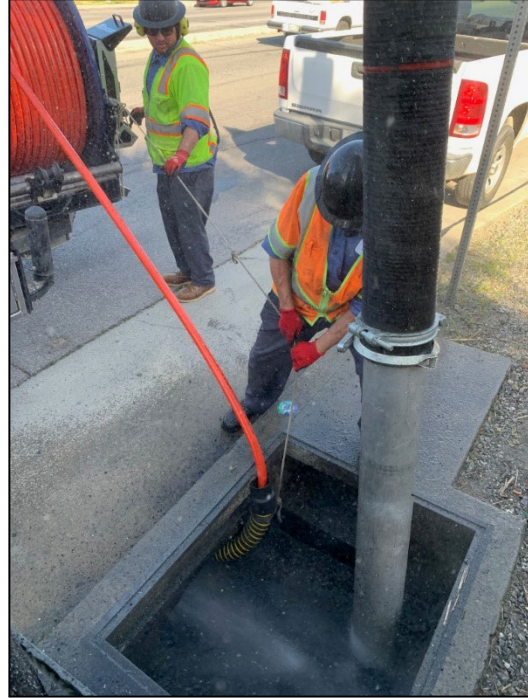
58 CY



Staff began inspections and cleaning storm pipelines  
in the Sagecrest tract



# DWPPW – Storm Water Division



Intersection pipeline cleaning:  
Esplanade Ave & State St

Weed/debris  
removed from  
drainage channel  
on Shaver Street  
near Hewitt Avenue

Coordinated safe disposal:  
1,300G of oily water near  
Washington Ave &  
Inglenook Ave





# DWPPW – Parks Division/Graffiti Removal

Month	Locations
All 2019	656
January	42
February	64
Total	106



# DWPPW – Parks Division



Staff received playground industry updates by Pacific Play Systems



Installed 80Yds of ADA certified playground mulch at Sallee Park



Staff drained, cleaned, & repaired cracks at the Estudillo Mansion pond

# DWPPW – Parks Division



Retaining walls installed at  
Millett Park

Rancho San Jacinto Center  
Channel cleared prior to  
February rain event



# DWPPW – Wastewater Division

February 2020	
Miles of Sewer Lines Cleaned	2.68
Miles of Sewer Lines Videoed & Inspected	.872



# DWPPW – Waste Water Division

Before



After



Mistletoe Lift degreased & pressure washed using high pressure hydro excavation nozzle kit.

\*\*All 3 City sewer lift stations have been treated!

# DWPPW – Water Division

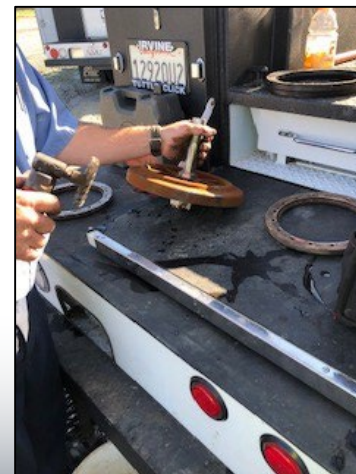
February 2020

Meter Leaks	47
Meter Readings	4,347
Meters Repaired	5
Meter Replaced	8
Door Hangers Distributed	25
Responded to Dig Alerts	100



Cla-Valve & electronic solenoid serviced on both Bath Well booster pumps.

An upgrade from copper to stainless steel tubing for enhanced cold weather protection.



# DWPPW – Water Division



Crew repaired a Fire Hydrant hit at  
7<sup>th</sup> Street near State Street

# City Manager's Office

## City applied for Prop 68 Statewide park Development & Community Revitalization Program (SPP) – Sallee Park Improvements

- City hosted numerous community events in conjunction with other events to gain feedback from the community
- City staff (Rene Yarnall/Cynthia Espinoza) canvassed the Sallee Park Neighborhood to gain support
- Staff crafted a superb application requesting \$2.1M
- City **received a rejection letter**, but suggested resubmittal for Round 4, which has not been established as of yet





# City Manager's Office

- Urban Futures, Inc. finishing up the 10 Year Financial Model
  - Document will guide the City's financial future
  - Determine feasibility of a Vosburg Civic Center
  - Determine the City's ability to add more police officers
  - Determine the City's ability to purchase new Fire Engine & add 4 man crew
- Raftellis is finishing up the Water / Sewer Rate Study
  - Determine the City's ability to manage future water/sewer rates, maintenance, operations and replacement costs



# City Manager's Office – Economic Development



Dollar Tree @ State | Ramona



Luiseno Marketplace:  
Ramona X | Donna Way



Estudillo Plaza  
7<sup>th</sup> | Sanderson



Sonic | 7-11 | Soapy Joe's:  
San Jacinto Ave.



# City Manager's Office – Economic Development

- Applications Working Thru Development Review Committee
  - Autozone – Sanderson | Cottonwood
  - AM/PM, Gas, Convenience, Car Wash, Drive-thru attached – Cottonwood Commons: NWC Cottonwood | Sanderson
  - La Michoacana – Tenant Improvement – Sanderson/Espl.
  - Butcher Shop/Market – Tenant Improvement – Sanderson/Espl.
- Hotel Study is being finalized by HdL EconSolutions
  - ICSC Monterrey: March 9 – 12: Tara Magner
  - ICSC Las Vegas: May 17 – 20: City/Council Team
- More on the way - but not under application

