



City of San Jacinto

January 2022

City Manager's Update – February 15, 2022

Community Development Department Overview

	November 2021	December 2021	January 2022	2022 Totals	2021 Totals	2020 Totals
Phone Calls	1,539	1,566	1,707	1,707	22,250	16,102
Counter Visits	**	**	**	**	**	1,908
Total Customer Contacts	1,539	1,566	1,707	1,707	22,250	18,010

**No Counter visits due to City Hall Closure in response to COVID-19

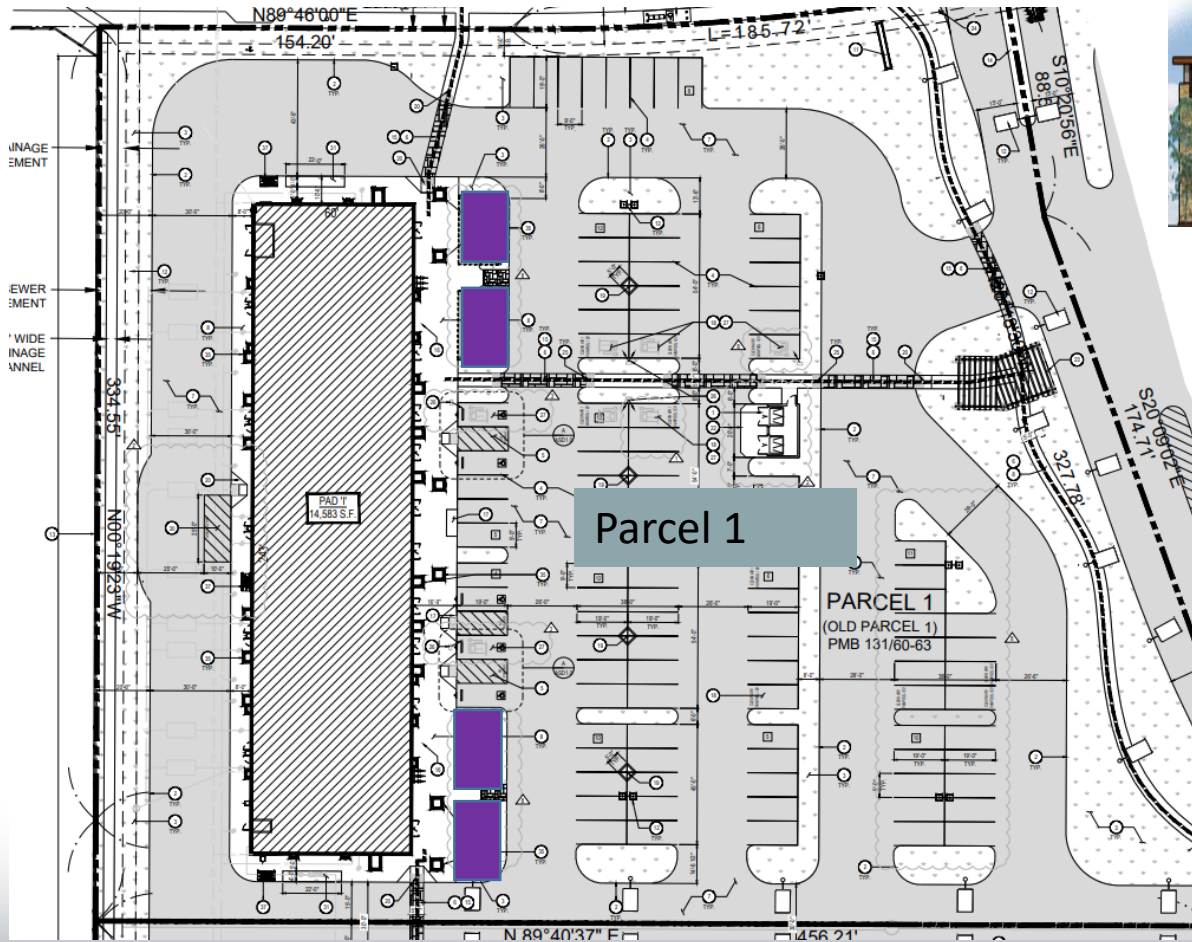
*City Hall Lobby Tentative Re-Opening March 1, 2022



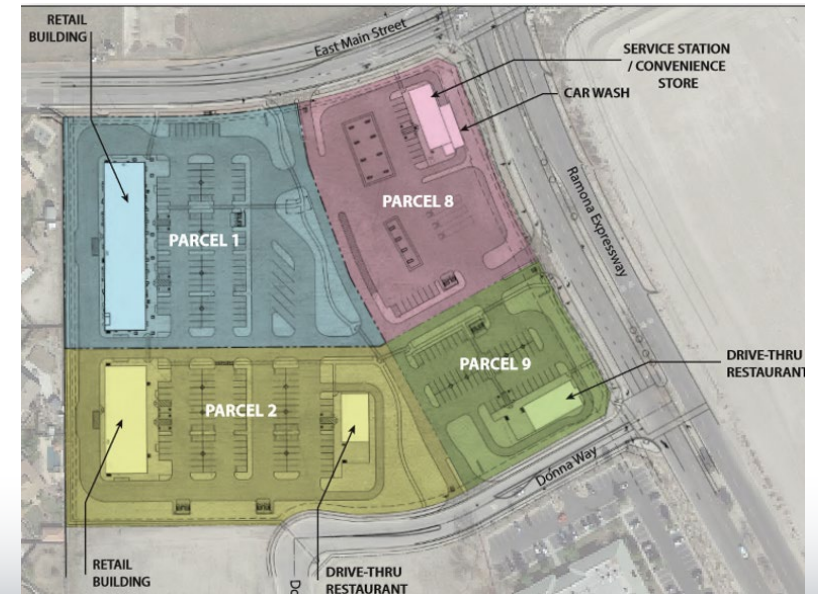
Planning Division

	January 2022	2022 Totals	2021 Totals
Entitlements Submitted	10	10	101
Projects Approved	4	4	60
Over the Counter (Temporary Use Permit, Special Event Permit, Home Occupation Permit)	8	8	103

Planning Division



Soboba Crossroads



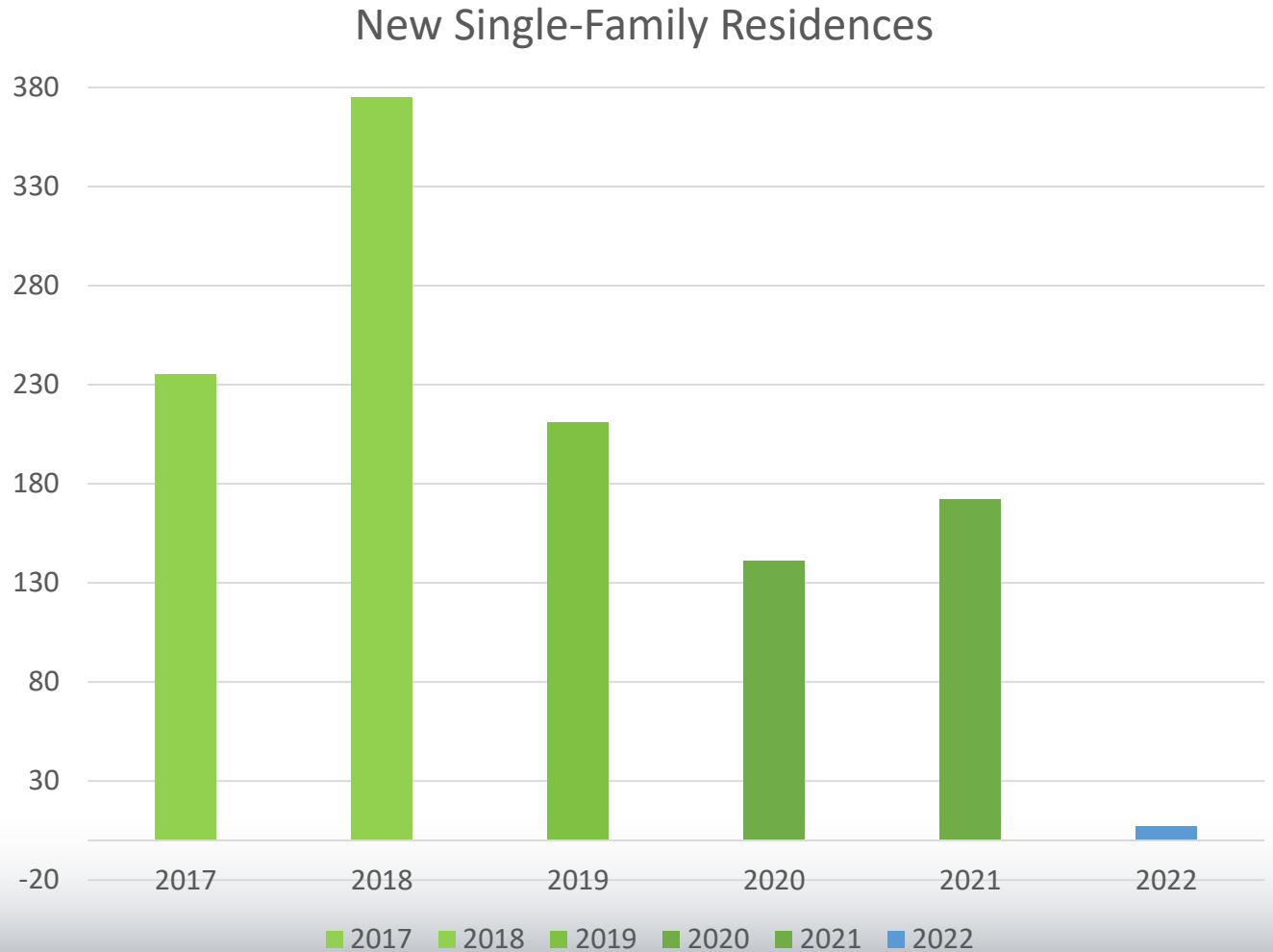
Building & Safety Division

	November 2021	December 2021	January 2022	2022 Totals	2021 Totals	2020 Totals
Building Inspections	243	158	182	182	3,941	3,845
Permits Issued	90	68	68	68	1,010	1,077
Permits Applied For	133	90	99	99	1,428	1,341
Private Investment	\$1.435M	\$2.372M	\$601,177	\$601,177	\$33.734M	\$43.343M



Building & Safety Division

New Single-Family Residences "Finaled"	
2022	7
2021	172*
2020	141
2019	211
2018	375
2017	235



*As of December 31, 2021
1,134 Total | Avg. 226 New SFR/Yr

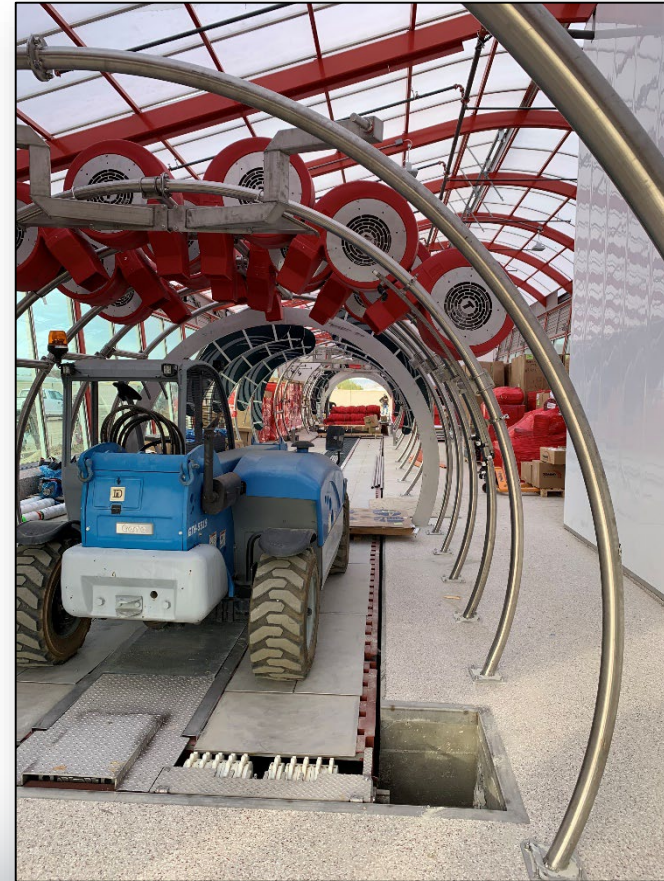
**As of February 2, 2022

Del Taco

Parapet Wall Framing – Slab & Footing Inspections



Tommy's Express Carwash Progress Inspection



Code Enforcement Division

	November 2021	December 2021	January 2022	2022 Totals	2021 Totals	2020 Totals	2019 Totals
Notice of Violation Issued	225	119	251	251	4,874	6,479	7,069
Citations Issued	63	44	55	55	693	575	1,068
Proactive Activities	349	240	386	386	4,907	6,995	8,451
New Inspections	136	77	154	154	1,714	1,525	1,624
Re-Check Inspections	461	474	613	613	6,240	6,317	6,981
Cases Closed	215	303	312	312	3,417	3,945	4,564
Totals	1,349	1,257	1,771	1,771	21,845	25,836	29,757



Property Maintenance Landscape Improvements



Weed Abatement Property Maintenance



Non-habitable Building Removal



Property Maintenance Trailer Storage



Private Property Graffiti Abatement

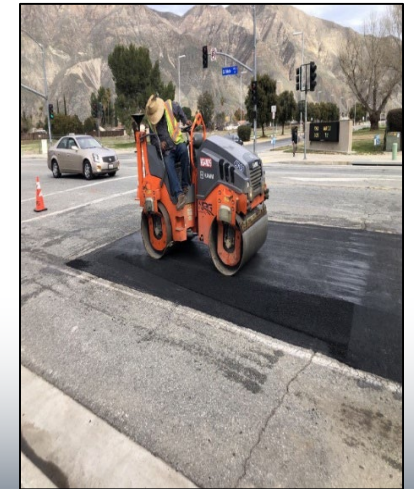
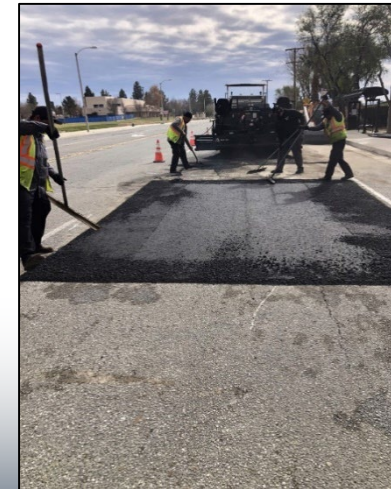


Department of Public Utilities - Streets Division

Responded to a downed tree in Rancho San Jacinto Channel that damaged irrigation main lines & undermined the side walk & concrete channel – Crews completed repairs to all items



Streets Division responded to report of sinkhole on State Street at MSJC College Entrance & found paved over decomposed tree stump & root ball – Crews removed it & repaired roadway w/ new asphalt roller



Department of Public Utilities - Streets Division



Removed sand blown on to right-of-way area along 1st Street



Removed illegal dumping from the right-of-way and repaired 500 square feet of potholes



Repaired lifted sidewalk panels at various location throughout the city

DPU – Parks Division | Graffiti Removal



2022 Totals	Locations Removed	2021 Total
Jan 2022	56	43
Feb		81
March		114
April		68
May		72
June		45
July		36
Aug		59
Sep		70
Oct		36
Nov		40
Dec		28
Totals	56	692



Department of Public Utilities - Parks Division



Winter tree trimming continues throughout the City



Preparing solar lights for installation at Rancho San Jacinto Basins and Channels



DPU - Storm Water Division

Jetting & Debris Report – JAN 2022

Linear Feet hydro-jetted	0 LF
Cubic Yards of debris removed from storm pipelines	16 CY



Vault clean up in the Cottonwood Ranch Basin

Clearing the Sagecrest Channel of debris

Lyon Ave basin cleared of tumbleweeds after wind event



DPU – Water Division

January 2022	
Meter Leaks	97
Meter Readings	4400
Meters Replaced	31
Water Main Repairs	5
Dig Alerts Marked	94



Old Grand Well Casing & Sanitary Seal exposed prior to removal



Old Grand Well Casing filled with cement slurry then inspected prior to being backfilled



ARPA Project – Grand Well Abandonment

DPU - Waste Water Division

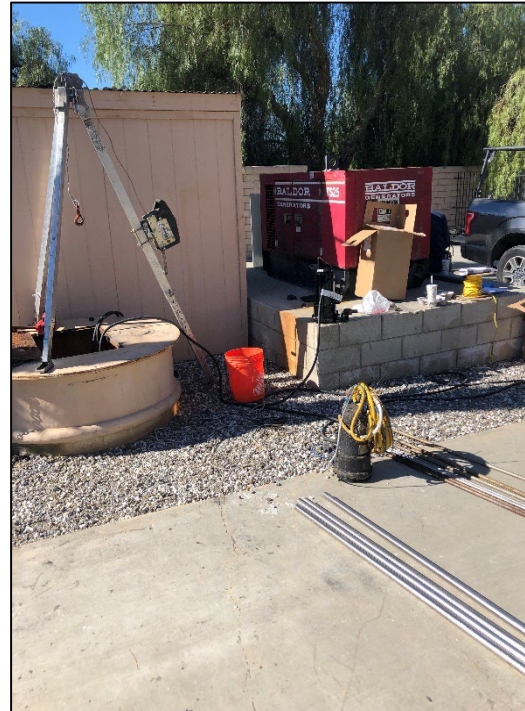
January 2022

Miles of sewer lines cleaned

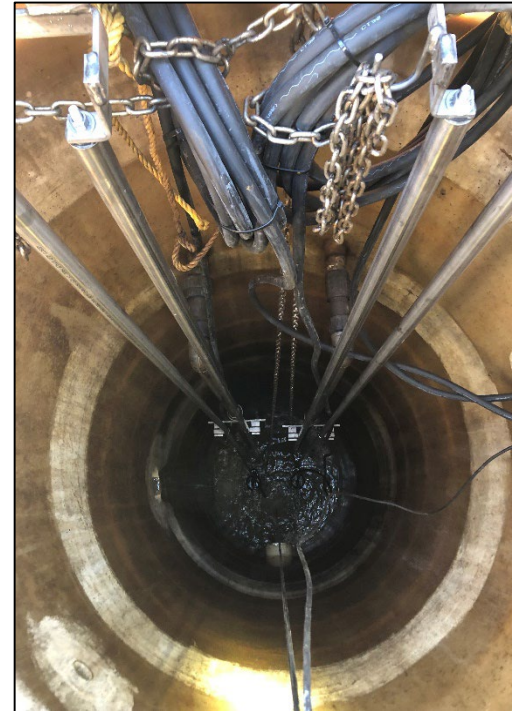
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Miles of sewer lines videoed & inspected

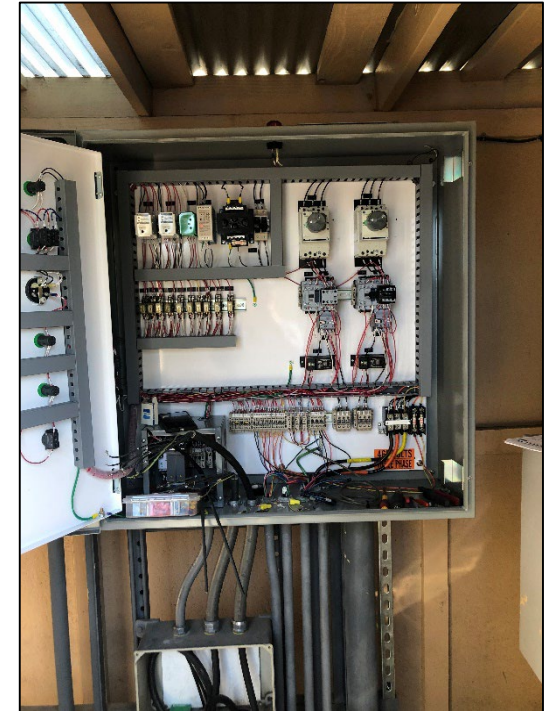
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Removed old pump & equipment from Cottonwood Lift Station



Installed new rail system with 3450RPM Pumps & grinder assemblies



New custom duplex 460 Volt/3-Phase control panel installed



ARPA Project - Cottonwood Lift Station Rehabilitation

DPU – ARPA Funding Update

Project Management

DCM Travis Randel, City Engineer Stuart McKibbin, CO Art Mullen, Superintendent Mat Osborn, Analyst Caleb Hargis

- Old Grand Well Abandonment: COMPLETED
- Cottonwood Lift Station Rehabilitation: COMPLETED
- New Grand Well: Contract Awarded to Yellow Jacket Engineering
- New Grand Well Treatment Plant: 10 Firms Responded to RFQ (engineering) | Under Review
- Bath Well Treatment Plant: 10 Firms Responded to RFQ (engineering) | Under Review
- Lead Service Replacement Program: Evaluating program options
- SCADA Replacement: 10 Firms Responded to RFQ (engineering) | Under Review
- Tahquitz Street Sewer Main Line Replacement: City Engineer preparing cost estimates



The March City Manager's Report will highlight the ARPA Funding Received and Spent to Date

City Manager's Office

- Sister Cities Program: Special Projects Director Bob Brady is actively researching the program to provide a report to the City Council in the near future.
- Estudio Mansion Barn Restoration Project: Special Projects Director Bob Brady is actively researching the historical site information to bring a report to the City Council regarding the restoration of the Barn, which is in dire disrepair. Environmental and historical registry issues abound.
- Citywide Slurry Seal Project Update: The nearly \$2M asphalt street resurfacing project has completed several areas around the City including: Meridian, Arroyo Viejo, Villines, Kirby (addressed sewer trench sag), Second Street, sidewalk on SJ Ave/3rd St, the Chabela tract off of Soboba Road (Verona, Messina, Bergamo, Carrera, Torino), next up will be State Street north of Community College Drive – Hardy & Harper is the contractor



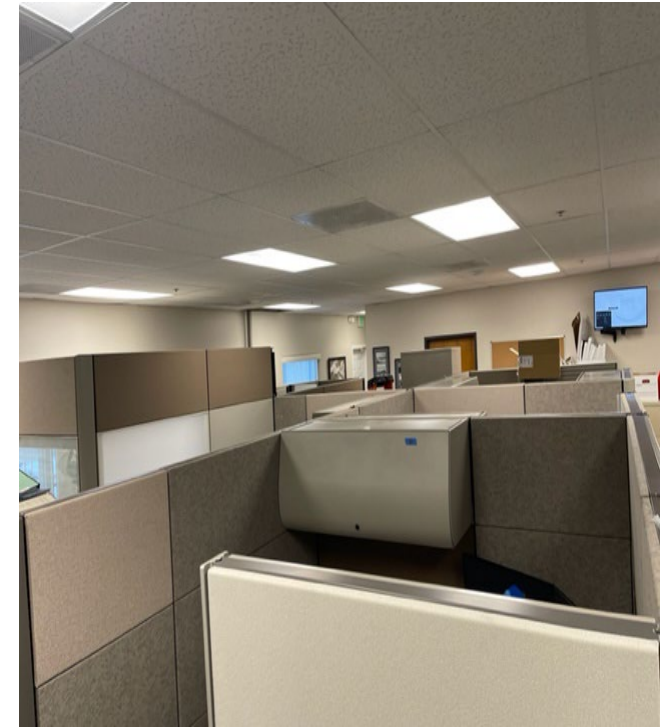
City Manager's Office

- Workspace Reorganization/New Cubicle & Common Areas: Project has been installed and staff has been repositioned with more space, and less public access for health and safety reasons. The administration area is currently moving thru its office/cubicle remodel. Staff is preparing for a March 1st City Hall Lobby Opening.



Pic 1: New entrance w/QLES system & newly remodeled front counter | Pic 2: New City Council Photo Wall | Pic 3: New #GoSanJacinto & City Seal & Lifestyle Worth Living Wall Art | Pic 4: New Back wall with classic San Jacinto Logo

City Manager's Office



Pic 1: New staff work area – old front counter/lobby wasted space | Pic 2: New Cubicle design to provide each staff with more work space | Pic 3: New Admin side office space due to remote/zoom/TEAMS noise issues | Pic 4: New Admin cubicle reconfigure to accommodate each staff member with a work space

Much appreciation to DCM Travis Randel on his front office design configuration, CDM Rene Yarnall for her artwork, A2CM Cynthia Espinosa for Admin office design configuration and project shepherding, CIO Derek Williamson for leading the IT Support, Public Utility Crews for moving, moving, moving ...

